

The second regular Council meeting for the month of March for the Municipality of North Perth was held on Monday, March 16th, 2009.

Members of Council Present:

Councillor Jeff Bannerman
Deputy Mayor Julie Behrns
Councillor Paul Horn
Councillor David Johnstorf
Councillor Doug Kellum
Councillor Robert Martin
Councillor Randy Pettapiece
Councillor Meredith Schneider

Members of Council Absent:

Mayor Ed Hollinger
Councillor Terry Seiler

Staff of the Municipality of North Perth Present:

Director of Public Works Matt Ash
Clerk Patricia Berfelz
Director of Finance/Treasurer Frances Hale
Director of Recreation Steve Hardie
Deputy Clerk Danette Beare

Media coverage was provided by Andrew Smith, Reporter for the Listowel Banner and Shelley Miller-Cameron, Reporter for CKNX.

Deputy Mayor Behrns called the meeting to order at 7:00 p.m.

RESOLUTION: 122.03/09

It was moved by: Dave Johnston, Seconded by: Mert Schneider

THAT:

The Agenda for tonight's meeting, as amended be approved.

CARRIED

Deputy Mayor Behrns invited members of Council to disclose a pecuniary interest with items on the Agenda at any time.

Councillor Paul Horn indicated he had a pecuniary interest with Agenda items 3.5 v) and 3.5 vi).

RESOLUTION: 123.03/09

It was moved by: Bob Martin, Seconded by: Randy Pettapiece

THAT:

The minutes of the March 2nd, 2009 regular Council meeting as printed and earlier distributed, be approved and signed by the Mayor and the Clerk.

CARRIED

Deputy Mayor Behrns invited Andrea Hruska to make a presentation regarding the “Listowel Community Garden Initiative.” Steve Hardie, Director of Recreation was directed to prepare a report regarding this project.

RESOLUTION: 124.03/09

It was moved by: Dave Johnston, Seconded by: Doug Kellum

THAT:

The Council of the Municipality of North Perth will receive for information the following Committee/Board Reports:

- i) March 5th County Council Report
- ii) North Perth Police Services Board Meeting January 20th minutes
- iii) North Perth Building Report for the month of February
- iv) Economic Development Committee Meeting February 25th minutes
- v) Recreation Advisory Committee Meeting March 11th minutes

CARRIED

Patricia Berfelz, Clerk reviewed a motion and by-law for Council consideration regarding an agreement with Union Gas Limited.

RESOLUTION: 125.03/09

It was moved by: Paul Horn, Seconded by: Bob Martin

THAT:

The Council of the Municipality of North Perth approves the form of draft by-law and franchise agreement attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of *The Municipal Franchises Act*;

AND FURTHER THAT:

The Council of the Municipality of North Perth requests that the Ontario Energy Board make an Order declaring and directing that the assent of the municipal electors to the attached draft by-law and franchise agreement pertaining to the Corporation of the Municipality of North Perth is not necessary pursuant to the provisions of Section 9(4) of *The Municipal Franchises Act*;

AND FURTHER THAT:

The Clerk is authorized to certify a true copy of this Resolution.

CARRIED

RESOLUTION: 126.03/09

It was moved by: Mert Schneider, Seconded by: Jeff Bannerman

THAT:

By-law No. 51-2009 being a by-law authorizing the signing of an agreement with Union Gas Limited, be introduced, read or considered read a first and second time.

CARRIED

Steve Hardie, Director of Recreation requested support from Council with regards to his membership on the Ontario Recreation Facilities Association.

RESOLUTION: 127.03/09

It was moved by: Jeff Bannerman, Seconded by: Dave Johnston

THAT:

The Council of the Municipality of North Perth supports Director Steve Hardie in his association with the Ontario Recreation Facilities Association.

CARRIED

Frances Hale, Director of Finance/Treasurer presented Council with the Remuneration & Expenses for Council Members in 2008 report.

RESOLUTION: 128.03/09

It was moved by: Dave Johnston, Seconded by: Randy Pettapiece

THAT:

The Council of the Municipality of North Perth receives for information the Treasurer's Report to Council dated February 27/09 regarding Remuneration & Expenses for Council Members in 2008.

CARRIED

RESOLUTION: 129.03/09

It was moved by: Dave Johnston, Seconded by: Bob Martin

THAT:

The Council of the Municipality of North Perth receives for information the Mayor's report dated February 12, 2009 regarding Contract discussions with the OPP.

CARRIED

Frances Hale, Director of Finance/Treasurer reviewed a report regarding *Investing in Ontario Act Funding*.

RESOLUTION: 130.03/09

It was moved by: Randy Pettapiece, Seconded by: Paul Horn

THAT:

The Council of the Municipality of North Perth use the Investing in Ontario Act Funding for 2009 Public Works Capital Projects as follows:

- | | |
|--|--------------|
| i) Repave Line 92 and part of Line 87 | \$756,000.00 |
| ii) Repave part of Elm Ave. N. and part of Inkerman St. E. | \$ 94,500.00 |
| iii) Repave Bolton St. with storm sewer upgrades | \$105,000.00 |

AND FURTHER THAT:

Appropriate signage should display an approved Government of Ontario sign in a prominent location for public notice.

CARRIED

RESOLUTION: 131.03/09

It was moved by: Jeff Bannerman, Seconded by: Bob Martin

THAT:

The Council of the Municipality of North Perth awards the tender for the repair of sidewalks to Nicholson Concrete in the amount of \$55.00/m² for sidewalk and \$60.00/Lm for curb.

CARRIED

RESOLUTION: 132.03/09

It was moved by: Mert Schneider, Seconded by: Paul Horn

THAT:

The Council of the Municipality of North Perth awards the tender for supply of Calcium Chloride to Pollard Highway Products in the amount of \$285.50/tonne plus GST.

CARRIED

RESOLUTION: 133.03/09

It was moved by: Paul Horn, Seconded by: Jeff Bannerman

THAT:

The Council of the Municipality of North Perth adopts the Quality Management System Policy for all North Perth water systems, as attached:

AND FURTHER THAT:

The Council of the Municipality of North Perth appoints the Compliance Officer as its QMS representative, as outlined in the attached document.

CARRIED

(The Quality Management System Policy is attached as Schedule "A".)

Matt reviewed report prepared by R.J. Burnside regarding the Elma Landfill Upgrade Project.

Councillor Paul Horn left the meeting.

RESOLUTION: 134.03/09

It was moved by: Bob Martin, Seconded by: Mert Schneider

THAT:

The Council of the Municipality of North Perth awards the tender for the supply of a cemetery mower to Elmira Farm Services Ltd. 2000 in the amount of \$13,950.00 plus taxes.

CARRIED

RESOLUTION: 135.03/09

It was moved by: Jeff Bannerman, Seconded by: Dave Johnston

THAT:

The Council of the Municipality of North Perth awards the tender for the supply of a roadside mower to Midwestern Equipment in the amount of \$8,650.00 plus taxes.

CARRIED

Councillor Paul Horn returned to the meeting.

RESOLUTION: 136.03/09

It was moved by: Bob Martin, Seconded by: Mert Schneider

THAT:

The following accounts are approved for payment:

Resolution Cont'd on Page (498)

Resolution Cont'd from Page (497)

General Administration	2,022,129.12
Business Improvement Association	-
Cemetery	22.61
Fire-Administration	1,584.26
Fire-Atwood Department	517.04
Fire-Elma Logan Department	900.70
Fire-Listowel Department	423.52
Day Care	1,143.62
Library	12,547.56
Police	199.07
Public Works & Sanitation-Capital	80,079.22
Public Works & Sanitation	121,659.73
Recreation	83,788.11
Payroll - March 6, 2009	116,690.56
Total	<u>2,441,685.12</u>

CARRIED

RESOLUTION: .137.03/09

It was moved by: Jeff Bannerman, Seconded by: Dave Johnston

THAT:

The Council of the Municipality of North Perth approve the Consent Agenda from the Committee of the Whole Council Meeting of March 9th, 2009 as follows:

- i) Endorse the circulation of the IFP for the four Business Community Entrance Signs; and
- ii) Direct Municipal Staff to secure site locations for the Entrance signs as part of the BIA signage initiative

CARRIED

RESOLUTION: 138.03/09

It was moved by: Mert Schneider, Seconded by: Doug Kellum

THAT:

The Council of the Municipality of North Perth approve the request from Amy Gangl, Program Co-ordinator for the Municipality of North Perth Recreation Department to hold the Annual Teddy Bear Parade on Saturday, June 20th, 2009 from 11 am – 12 p.m. commencing at the North Perth Public Library (Listowel Branch) on Main Street and proceed to Wallace Avenue North, then along Elizabeth Street East to Memorial Park.

AND FURTHER THAT:

Royal Street from Elizabeth St. E. to Davidson Ave. N. as well as Derry Street be closed on Saturday, June 20th, 2009 from 10:30 a.m. until 3:00 p.m. for the Family Fun Day Event;

AND FURTHER THAT:

The North Perth Public Works Department, Fire Services, Police Services and the Perth County Emergency Medical Services will be notified of this event.

CARRIED

RESOLUTION: 139.03/09

It was moved by: Bob Martin, Seconded by: Paul Horn

THAT:

The Council of the Municipality of North Perth approve the request from Amy Gangl, Program Co-ordinator for the Municipality of North Perth Recreation Department to close Palace Street and Maitland Avenue North from Elizabeth to Elm Avenue (around the Listowel Memorial Arena) on Saturday, May 23, 2009 between 8:00 a.m. to 5:00 p.m. for the 4 on 4 Youth Road Hockey Tournament;
AND FURTHER THAT:

The North Perth Public Works Department, Fire Services, Police Services and the Perth County Emergency Medical Services will be notified of this event.

CARRIED

RESOLUTION: 140.03/09

It was moved by: Bob Martin, Seconded by: Randy Pettapiece

THAT:

By-law No. 52-2009, being a By-law to amend By-law No. 150-2008, be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

CARRIED

RESOLUTION: 141.03/09

It was moved by: Dave Johnston, Seconded by: Jeff Bannerman

THAT:

By-law No. 53-2009, being a By-law to authorize the signing of an agreement with Flochem Limited, be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

CARRIED

RESOLUTION: 142.03/09

It was moved by: Bob Martin, Seconded by: Randy Pettapiece

THAT:

By-law No. 54-2009, being a By-law to authorize the signing of an agreement with Ontario Trillium Foundation, be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

CARRIED

RESOLUTION: 143.03/09

It was moved: Mert Schneider, Seconded by: Dave Johnston

THAT:

The Council of the Municipality of North Perth supports the resolution from the Municipality of Middlesex Centre regarding to the Department of Fisheries and Oceans requirements pertaining to Drainage Works and Bridge Reconstruction.

CARRIED

RESOLUTION: 144.03/09

It was moved by: Jeff Bannerman, Seconded by: Paul Horn

THAT:

This Committee proceed "In Camera" at 8:10 p.m. to address a matter pertaining to:

- security of the property of the municipality or local board; and
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

RESOLUTION: 145.03/09

It was moved by: Randy Pettapiece, Seconded by: Bob Martin

THAT:

The "In Camera Session" is now adjourned at 9:04 p.m. and the Council reconvene into regular open Council.

CARRIED

Councillor Horn left the meeting.

RESOLUTION: 146.03/09

It was moved by: Doug Kellum, Seconded by: Jeff Bannerman

THAT:

The Council of the Municipality of North Perth appoint Keil-Dadson Insurance Ltd. as the "Broker of Record" for municipal insurance to replace Programmed Insurance Brokers Inc. as the "Broker of Record" effective March 17th, 2009; and

THAT:

Keil-Dadson Insurance Inc. will be compensated by commission through the municipal insurance policy renewal with nothing for the remaining current policy period and will not be paid a fee for insurance broker services.

CARRIED

Councillor Horn returned to the meeting.

RESOLUTION: 147.03/09

It was moved by: Dave Johnston, Seconded by: Randy Pettapiece

THAT:

The Council of the Municipality of North Perth declare surplus the property described as Plan 253, South Part Lot 25, Elma Ward (212A Main St., Atwood) Municipality of North Perth.

CARRIED

Councillor Horn left the meeting.

RESOLUTION: 148.03/09

It was moved by: Randy Pettapiece, Seconded by: Mert Schneider

THAT:

By-law No. 55-2009, being a By-law to confirm generally previous actions of the Council of the Municipality of North Perth; be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

CARRIED

RESOLUTION: 149.03/09

It was moved by: Paul Horn, Seconded by: Bob Martin

THAT:

The Council meeting do now adjourn to meet again for general Council business on Monday, April 6th, 2009 at 7:00 p.m.

CARRIED

The meeting adjourned at 9:08 p.m.

M A Y O R

C L E R K

SCHEDULE "A"

(Attachment to Resolution No. 133.03/09)

Page 1 of 2



Municipality of North Perth Operational Plan

Quality Management System Policy

The Municipality of North Perth owns, maintains and operates the Listowel, Atwood, Molesworth and Gowanstown Well Supply and Distribution Systems

The Municipality of North Perth is committed to the following:

- Ensuring a consistent supply of safe, high quality drinking water
- Maintaining and continuously improving its quality management system
- Meeting all applicable regulations and legislation

The Municipality of North Perth will strive to achieve these goals through the dedication, support and participation of all of the council members, managers and employees who are directly involved in the supply of drinking water.

The Quality Management System Policy is posted on the Municipality of North Perth Web site northperth.ca, and at the Municipal Offices located at 330 Wallace Avenue North in Listowel. All waterworks personnel have reviewed the policy.

SCHEDULE "A" CONT'D

(Attachment to Resolution No. 133.03/09)

Page 2 of 2



Municipality of North Perth Operational Plan

Quality Management System Representative

The Municipality of North Perth has designated the following position as the Quality Management System Representative for the Listowel, Atwood, Molesworth and Gowanstown Well Supply and Distribution Systems:

Position: Compliance Officer

In his or her absence, the Director of Public Works will delegate an alternate, as deemed appropriate.

The QMS Representative will be responsible for the following:

- Ensuring that processes and procedures needed for the QMS are established and maintained
- Reporting to Senior Management on the performance and effectiveness of the QMS and any need for improvement during the annual Management Review meetings, at a minimum
- Ensuring that current versions of documents required by the QMS are being used at all times
- Ensuring that personnel are made aware of all applicable legislative and regulatory requirements that pertain to their duties for the operation of the water system
- Promoting awareness of the QMS throughout the Municipality of North Perth