

The second regular Council meeting for the month of April for the Municipality of North Perth was held on Monday, April 26th, 2010.

Members of Council Present:

Mayor Ed Hollinger
Councillor Jeff Bannerman
Deputy Mayor Julie Behrns
Councillor Paul Horn
Councillor David Johnston
Councillor Doug Kellum
Councillor Robert Martin
Councillor Randy Pettapiece
Councillor Meredith Schneider
Councillor Terry Seiler

Staff of the Municipality of North Perth Present:

CAO Kriss Snell
Clerk Patricia Berfelz
Director of Finance/Treasurer Frances Hale
Director of Recreation Steve Hardie
Financial Assistant Lois McLaughlin
Director of Public Works Gary Pipe
Deputy Clerk Danette Beare

Media coverage was provided by Andrew Smith, Reporter for the Listowel Banner and Shelley Miller-Cameron, Reporter for CKNX.

Mayor Hollinger called the meeting to order at 7:00 p.m.

RESOLUTION: 180.04/10

It was moved by: Jeff Bannerman, Seconded by: Robert Martin

THAT:

The Agenda for tonight's meeting, as amended be approved.

CARRIED

Mayor Hollinger invited members of Council to disclose a pecuniary interest with items on the Agenda at any time. Councillor Horn expressed a pecuniary interest with Agenda item No.3.5 v).

RESOLUTION: 181.04/10

It was moved by: Doug Kellum, Seconded by: Julie Behrns

THAT:

The minutes of the April 12th, 2010 regular Council meeting as printed and earlier distributed, be approved and signed by the Mayor and the Clerk.

CARRIED

RESOLUTION: 182.04/10

It was moved by: Terry Seiler, Seconded by: Paul Horn

THAT:

The minutes of the April 19th, 2010 Committee of the Whole Council meeting as printed and earlier distributed, be approved and signed by the Mayor and the Clerk.

CARRIED

RESOLUTION: 183.04/10

It was moved by: Randy Pettapiece, Seconded by: Jeff Bannerman

THAT:

The Council of the Municipality of North Perth will receive for information the following Committee/Board Reports:

- i) April 15th County Council Meetings
- ii) North Perth Police Services Board Meeting March 16th minutes
- iii) Recreation Advisory Committee Meeting April 14th minutes
- iv) North Perth Administration Building Committee Meeting April 15th minutes
- v) North Perth Public Library Board Meeting March 9th minutes
- vi) Economic Development Committee Meeting April 19th minutes

CARRIED

RESOLUTION: 184.04/10

It was moved by: Paul Horn, Seconded by: Julie Behrns

THAT:

The Council of the Municipality of North Perth approve the request from the B.I.A. to proceed with the west end municipal entrance sign to be located at Fire #6217 Perth Line 86, Lot 25, Concession 1, Elma Ward, with an easement registered on title and a one-time payment to the landowner of \$500.00.

CARRIED

RESOLUTION: 185.04/10

It was moved by: Jeff Bannerman, Seconded by: Robert Martin

THAT:

The Council of the Municipality of North Perth approve the Downtown Banner Hanging Policy.

CARRIED

The policy is attached as Schedule "A" to the minutes.

RESOLUTION: 186.04/10

It was moved by: Paul Horn, Seconded by: Randy Pettapiece

THAT:

The Council of the Municipality of North Perth approve the request from the Economic Development Committee for \$5,000.00 from the 2010 Economic Development marketing fund, plus matching RED funding be granted to the North Perth Arts & Culture Council providing they produce a budget for the Economic Development Committee to review, and submit a progress report to Council at the end of 6 months.

CARRIED

Kriss Snell, CAO informed Council that the CAO from West Perth expressed appreciation for the North Perth Fire Department's response to the fire in downtown Michell earlier this month.

Patricia Berfelz, Clerk requested Council to attend the Council Chambers for a photo for this term of Council in May. After discussion May 17th was chosen.

RESOLUTION: 187.04/10

It was moved by: Randy Pettapiece, Seconded by: Dave Johnston

THAT:

The Council of the Municipality of North Perth accepts the tender submitted by Gordner Construction Ltd. in the amount of \$445,150.00 for the Elma Logan Recreation Complex Addition.

CARRIED

RESOLUTION: 188.04/10

It was moved by: Robert Martin, Seconded by: Jeff Bannerman

THAT:

The Council of the Municipality of North Perth accepts the proposal & quotation submitted by Buchanan & Hall in the amount of \$24,800.00 for the supply and installation of a Geothermal Heating System at the Elma Logan Recreation Complex Addition.

CARRIED

Mayor Hollinger, Budget Chair presented the 2010 Budget to Council. The presentation is attached as Schedule "B".

RESOLUTION: 189.04/10

It was moved by: Dave Johnston, Seconded by: Doug Kellum

THAT:

The Council of the Municipality of North Perth approve the 2010 Budget, as presented by Mayor Ed Hollinger, Budget Chair, with a Tax Levy requirement of \$7,404,862.26.

CARRIED

RESOLUTION: 190.04/10

It was moved by: Dave Johnston, Seconded by: Robert Martin

THAT:

The Council of the Municipality of North Perth recommends to the County of Perth Council that the proposed County 2010 Budget impact be mitigated by:

- a) Reducing 2010 budget expenditures;
- b) Increase funding from the Tax Levy Stabilization Reserve Fund; and/or
- c) Directly fund member municipalities that have levy increase greater than the overall County percentage increase in the annual taxation levy.

CARRIED

RESOLUTION: 191.04/10

It was moved by: Paul Horn, Seconded by: Meredith Schneider

THAT:

The Council of the Municipality of North Perth approve the application for loan under the Tile Drainage Act for \$36,800.00 pertaining to Pt Lot 22 & 24 Concession 9 in Wallace Ward, conditional on availability of Provincial financing.

CARRIED

RESOLUTION: 192.04/10

It was moved by: Dave Johnston, Seconded by: Robert Martin

THAT:

The Council of the Municipality of North Perth approve the application for loan under the Tile Drainage Act for \$24,000.00 pertaining to East Part Lot 27 Concession 14 East Part Lot 27 Concession 15 in Elma Ward, conditional on availability of Provincial financing.

CARRIED

Councillor Horn left the meeting.

RESOLUTION: 193.04/10

It was moved by: Dave Johnston, Seconded by: Jeff Bannerman

THAT:

The Council of the Municipality of North Perth will proceed with the proposed 2010-2011 General Insurance renewal from Frank Cowan Insurance without going to the market with the exception of market options for the Firefighters' coverage.

CARRIED

Councillor Horn returned to the meeting.

Gary Pipe, Director of Public Works reviewed a request from the North Perth OPP requesting that warning lights be installed at the pedestrian cross walk located on Main Street West near the PUC building. By consensus of Council, the request was received for information and no action taken.

Councillor Kellum brought forward Agenda item 11.3 regarding a request to remove the "no left turn" sign at the corner of Maitland Avenue South and Clayton Street East because many drivers are not complying. Council and Staff concurred that the sign was posted after a request from the school bus company to protect pedestrians/students on Maitland Avenue South during bus loading times at LDSS. A request will be forwarded to the North Perth Police Services Board to enforce the sign. Gary Pipe, Director of Public Works will investigate to see if the restricted hours of 2:00 p.m. to 4:00 p.m. could be reduced.

Councillor Seiler requested that landfill hours be increased to accommodate contractors and residents during the summer months.

Councillor Schneider indicated that Bluewater Recycling Association needs direction from North Perth with the onset of the implementation of the Automated Collection Program.

Both of these concerns will be addressed at an upcoming North Perth Landfill Committee meeting.

Gary Pipe, Director of Public Works indicated that Kriss Snell, CAO and himself took part in the annual river clean-up spearheaded by the Middle Maitland Rejuvenation Committee on Saturday, April 24th, 2010. It was noted that each year there is less garbage collected from the river.

Councillor Horn, Recreation Complex Committee Chair indicated that 11% of the surveys had been returned which have been forwarded to the consultant.

Councillor Kellum, Listowel Fire Station Committee Chair indicated that construction of the Fire Station is proceeding on schedule with the Grand Opening scheduled for September 11th, 2010 from 9:00 a.m. until noon.

Councillor Martin, Administration Building Committee Chair provided Council with four recommendations from the committee for Council consideration.

RESOLUTION: 194.04/10

It was moved by: Robert Martin, Seconded by: Paul Horn

THAT:

The Council of the Municipality of North Perth accept the recommendation from the Administration Building Committee to approve the Administration Building drawings with the amendments of the reconfigured hallway, duty counsel and witness rooms, and the deletion of the door to the rear vestibule from the adjoining office.

CARRIED

RESOLUTION: 195.04/10

It was moved by: Doug Kellum, Seconded by: Dave Johnston

THAT:

The Council of the Municipality of North Perth accept the recommendation from the Administration Building Committee to approve the relocation of staff to 2 – 12' X 60' trailers during the Administration Building construction/renovations.

CARRIED

RESOLUTION: 196.04/10

It was moved by: Meredith Schneider, Seconded by: Paul Horn

THAT:

The Council of the Municipality of North Perth accept the recommendation from the Administration Building Committee that Council meetings be located upstairs in the former Wallace Township office during the Administration Building construction/renovations.

CARRIED

RESOLUTION: 197.04/10

It was moved by: Robert Martin, Seconded by: Paul Horn

THAT:

The Council of the Municipality of North Perth accept the recommendation from the Administration Building Committee to approve the removal of the fountain and one tree in the front of the building to allow for the placement of the 2 construction trailers for the Administration Building construction/renovation.

CARRIED

RESOLUTION: 198.04/10

It was moved by: Dave Johnston, Seconded by: Doug Kellum

THAT:

The following accounts are approved for payment:

General Administration	75,392.00
Business Improvement Association	377.48
Cemetery	3,554.75
Fire-Administration	765.50
Fire-Atwood Department	1,883.54
Fire-Elma Logan Department	1,826.28
Fire-Listowel Department	341,381.11
Day Care	10,552.79
Library	7,985.75
Police	200,573.01
Public Works & Sanitation-Capital	306,145.39
Landfill	24,529.53
Roads	45,727.96
Sewer & Water	37,709.52
Recreation	76,078.20
Payroll #8	105,299.49
Total	<u>1,239,782.30</u>

CARRIED

RESOLUTION: 199.04/10

It was moved by: Julie Behrns, Seconded by: Dave Johnston

THAT:

The Council of the Municipality of North Perth approve the Consent Agenda from the Committee of the Whole Council Meeting of April 19th as follows:

- i) Proceed with the fluorescent lighting retrofits at the Elma Logan Recreation Complex and the Wallace Community Centre at a net cost of \$8,731.16
- ii) Proceed with adopting the recommendations from Barcon Consulting as follows:
 - Approve the Municipality of North Perth Job Evaluation Plan revised January 20, 2010
 - Approve that the 2009 job rate for Job Grade 12 be changed to \$38.99

Resolution Cont'd on Page (759)

Resolution Cont'd from Page (758)

- Approve that the CAO be placed on the Municipality of North Perth Salary Scale in Job Grade 16

CARRIED

RESOLUTION: 200.04/10

It was moved by: Robert Martin, Seconded by: Jeff Bannerman

THAT:

The Council of the Municipality of North Perth approve the request from the Comancheros Car Club Listowel Inc. to close Royal Street in Memorial Park, Listowel from Elwood Smith Lane to Elizabeth Street on Sunday, July 11th, 2010 between the hours of 7:00 a.m. and 5:00 p.m. during the annual car show.

CARRIED

RESOLUTION: 201.04/10

It was moved by: Julie Behrns, Seconded by: Doug Kellum

THAT:

By-law No. 47-2010, being a By-law to amend By-law No. 78-2006 The "Traffic By-law", be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

CARRIED

RESOLUTION: 202.04/10

It was moved by: Robert Martin, Seconded by: Dave Johnston

THAT:

By-law No. 48-2010, being a By-law to authorize the execution of an agreement with Gordner Construction Ltd., be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

CARRIED

Councillor Horn left the meeting.

RESOLUTION: 203.04/10

It was moved by: Randy Pettapiece, Seconded by: Dave Johnston

THAT:

By-law No. 49-2010, being a By-law to confirm generally previous actions of the Council of the Municipality of North Perth; be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

CARRIED

RESOLUTION: 204.04/10

It was moved by: Doug Kellum, Seconded by: Terry Seiler

THAT:

The Council meeting do now adjourn to meet again for general Council business on Monday, May 3rd, 2010 at 7:00 p.m.

CARRIED

The meeting adjourned at 8:44 p.m.

M A Y O R

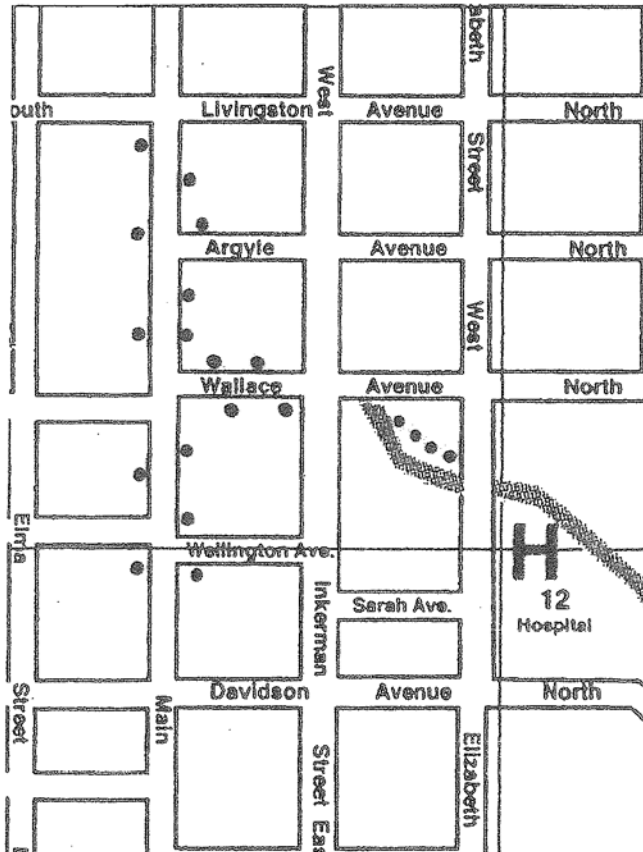
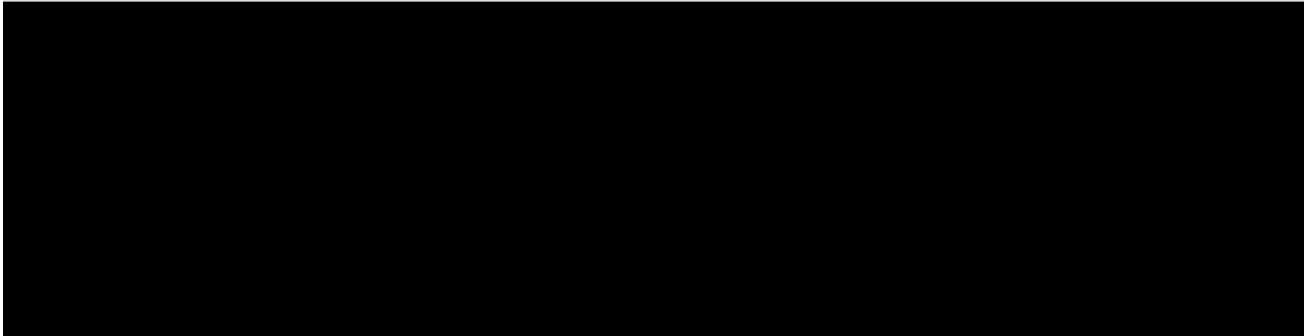
C L E R K

SCHEDULE "A"

Downtown Banner Hanging Policy

As it is the intent of the Listowel Business Improvement Area (B.I.A.) to control the type and frequency of banners that are displayed on the 20 municipally-owned poles in the Listowel downtown core (see map below), the following guidelines will be adhered to :

- other than the BIA, only non-profit organizations will be allowed to hang banners
- only banners approved by the BIA and deemed to be in acceptable condition will be displayed
- banners will be allowed to hang for no more than 30 days
- it is the responsibility of each group to make arrangements for the hanging and removal of their banners. Failure to remove banners in a timely manner will result in the group being charged a removal fee of \$500.00
- the cost for providing banners is the responsibility of the organization
- all plans to display banners must be pre-arranged with the BIA Liaison and added to a schedule.
- all requests must be made in writing and will be handled on a first-come, first-served basis



SCHEDULE "B"

Municipality of North Perth – 2010 Budget Presentation, April 26th, 2010

Municipality of North Perth

2010 Budget Presentation to Council

Committee of the Whole - Budget and staff had several challenges as we worked our way through the 2010 budget process. A great deal of consideration was given with regards to the state of the economy as well as trying to maintain a service level that the citizens have grown comfortable. With these thoughts in mind, we also remained very aware of our reserves and our debt load. We were able to get to our budget target with only a slight impact on our reserves.

By moderately increasing our debt, North Perth was able to have the opportunity to access Federal and/or Provincial funding to manage projects such as the Atwood Sewer Project, the new North Perth Fire Station in Listowel, the North Perth Elma Landfill the Northeast Reconstruction project (NERP) and our Administration Building Renovation project. These projects, which total approximately \$17 million dollars of construction, all have Provincial and Federal Government financial support. It should also be recognized that these projects are necessary and important to our future infrastructure needs in North Perth and have life expectancy of 25 to 50 years plus. It is also important to note that some of these projects will be financed over a long period of time and supported in some cases by the users of the service supplied.

We have been able to maintain a reasonable number of capital projects within this 2010 budget, thus allowing for continued support for our landfills, road paving, and support for our many projects involving our Municipal facilities. Capital works for 2010 is estimated at \$16,879,161.

Based on 2008 property values, all properties were reassessed in 2009. North Perth reflected net growth in assessment despite the economic downturn. Any decreases in property values were applied in 2009; however, property assessment increases are being phased in over four years thereby staggering the tax impact. As well, we are expecting real growth in 2010 with housing and commercial development that is currently taking place in North Perth. This will continue to allow our Municipality to prosper and maintain a reasonable tax level in comparison to our surrounding communities.

Our staff introduced the first budget projections at our first budget meeting of 4.7%. After several budget meetings, the committee felt this number was high and directed staff to try and work with a 2% to 3% increase. Thanks to the hard work by our department heads and all the staff, the resulting operating budget of \$18,025,433.11 in expenditures and \$10,620,570 in revenues was considered. Upon further review by the committee, the proposed budget appeared to satisfy our needs for operations and capital projects for 2010. Therefore, we are recommending a tax levy requisition of \$7,404,862 which represent a 2.3% tax levy increase for North Perth in 2010.

This percentage is only for North Perth's own purposes and does not include either County of Perth or School Board education taxation levy requirements.

We would like to say thanks to our staff for their strong support during our 2010 budget process, as well as thanks to the Committee of the Whole - Budget for working through the many opportunities and challenges we faced during our 2010 budget deliberations.

Council looks forward to working within this 2010 budget to continue having our Municipality grow and prosper during 2010.

Yours sincerely,

Mayor Ed Hollinger, Chair
on behalf of the
Committee of the Whole - Budget