

**NORTH PERTH ADMINISTRATION BUILDING
COMMITTEE MINUTES
TUESDAY, JULY 7, 2009
4:00 p.m. at the Municipal Office, Committee Room**

Attendance: Bob Martin, Randy Pettapiece, Steve Hardie, Fran Hale, Ed Podniewicz, Pat Berfelz, Ed Hollinger, Gary Pipe, Kate Docker

- 1) Call to order – Chair Bob Martin called the meeting to order @ 4:07 p.m.
- 2) Additions to Agenda – There will be a walking tour following Item #4.
- 3) Declaration of Pecuniary Interest – None declared.
- 4) Delegation(s) – None.

4.5) The committee proceeded to the front lawn. Bob stated that he and Ed P. have done some siting and keeping in mind the high water levels of the flood plain, we could possibly build to the south of the existing building instead of to the east. A level entry off of Wallace Ave. could be included. A new building could be constructed south as far as the large tree and then 80' to the east. One possible layout would see the offices on outer walls and support staff in the centre. Natural lighting was discussed including possibly using skylights. The hope would be to have this phase completed by Aug. 1, 2010 and then move all of the admin. staff to the new building. The old building would then be demolished and the second phase would be built to include Council Chambers, Police, etc. This would temporarily displace Council, and Police could move to the fire hall during construction. This plan would give fire more time to relocate to their new location. It is not expected that this would cost any more to do than the renovations originally planned and we would have a new building that will be functional well into the future.

- 5) Review and Adopt June 16th Minutes –

It was moved by Pat Berfelz, seconded by Randy Pettapiece THAT the June 16th minutes of the North Perth Administration Building Committee be approved as circulated.

MOTION CARRIED

- 6) Business Arising from Minutes – Nothing that won't be covered later in the agenda.
- 7) Discuss Options and Make Decision - The new plan was discussed and it was felt that we need to check the application to see if this would fall under the criteria we have to follow. Based on a guideline of \$150.00 per sq. ft., the new building would come out at \$1.8 mil. We're already looking into grants for windows, lights, geothermal heating, etc. Direction is needed on which way to go with the conceptual plan. The possibility of incorporating the jail cells instead of having to move them was considered. The bricks are in bad shape but the stonework could be incorporated into a new building. The options to be considered are: build all new in 2 stages (to the south first), build new to the east and renovate rest of existing building, build new to the south and renovate rest of existing building, build new to the south and use existing foundation and build up to meet new structure.

It was the consensus of the group to go south instead of east with the conceptual plan. It was agreed upon to meet every other Tuesday @ 4:00 for the summer: July 21, Aug. 4 and Aug. 18

Randy left the meeting at 5:15 p.m.

There was discussion whether or not to have the Committee meet with the designer. It was decided that Ed P. and Bob should just be involved for now. Fran added that it may be a good idea to have the conceptual plan reviewed by staff and Council.

- 8) Staff Survey – The draft copy was circulated for review. It was suggested that this go out to Council as well as staff. Kate was directed to proceed with sending the survey out Wednesday.
- 9) Other Business – None.
- 10) New Business – None.
- 11) Announcements – Next meeting was set for Tues. July 21st @ 4:00.

The meeting was adjourned at 5:30 p.m.

Chairperson – **Bob Martin**

Date

Recording Secretary – **Kate Docker**

Date