

**NORTH PERTH ADMINISTRATION BUILDING
COMMITTEE MINUTES
MONDAY, JUNE 14, 2010
4:00 p.m. at the Municipal Office, Committee Room**

Attendance: Bob Martin, Mert Schneider, Steve Hardie, Fran Hale, Pat Berfelz, Ed Podniewicz, Randy Pettapiece, Don Seim, Bernie Miedema

- 1) Call to order – Chair Bob Martin called the meeting to order @ 4:00 p.m.
- 2) Additions to Agenda – There were none.
- 3) Declaration of Pecuniary Interest – None declared.
- 4) Review & Adopt June 3rd Minutes –

It was moved by Randy Pettapiece, seconded by Mert Schneider THAT the June 3rd minutes of the North Perth Administration Building Committee be approved as circulated.

MOTION CARRIED

- 5) Business Arising from Minutes – None.
- 6) Addendums – Steve introduced the addendums to the Administration Building specifications and plans for the renovations and addition. Fran questioned the 6' X 6' windows. The minutes from the previous meeting confirmed the windows are to be 4' X 6'. The Committee agreed to proceed with all windows being 4' X 6'. Discussion ensued regarding the removal of the specs for the reception counter for the tender document. The Committee agreed to continue with the earlier decision. Steve was instructed to confirm that Jackson Barill has removed the specs and sketches from the Addendum #2. As well, staff were instructed to develop ideas and sketches for a proposed reception desk. A concern has been expressed with the need for the installation of water sprinklers. Ed P. informed the Committee that in accordance with the Building Code, a plan has been developed to install the required number of sprinklers in the OPP office.
- 7) Budget - The Committee is looking for a more detailed budget.
- 8) Other Business - Fran reported that the move into the trailers was very successful. A little confusion with signage still remains.
- 9) Announcements – Next meeting was set for Thurs. June 24th @ 1:00 p.m.

It was moved by Mert Schneider, seconded by Randy Pettapiece THAT the meeting be adjourned at 5:00 p.m.

MOTION CARRIED

Chairperson – **Bob Martin**

Date

Recording Secretary – **Kate Docker**

Date