

**NORTH PERTH ADMINISTRATION BUILDING
COMMITTEE MINUTES
THURSDAY, JUNE 24, 2010
1:00 p.m. at the Municipal Office, Committee Room**

Attendance: Bob Martin, Mert Schneider, Steve Hardie, Fran Hale, Pat Berfelz, Ed Podniewicz, Randy Pettapiece, Kriss Snell, Kate Docker, Ed Hollinger, Joel Skelding

Guests: Paul Jackson, Ron Scott

- 1) Call to order – Chair Bob Martin called the meeting to order @ 1:02 p.m.
- 2) Additions to Agenda – Paul Jackson will speak to the tender results under Item #6, which will be ‘in camera’.

It was moved by Fran Hale, seconded by Randy Pettapiece THAT the agenda be approved as amended.

MOTION CARRIED

- 3) Declaration of Pecuniary Interest – None declared.
- 4) Review & Adopt June 14th Minutes –

It was moved by Randy Pettapiece, seconded by Pat Berfelz THAT the June 14th minutes of the North Perth Administration Building Committee be approved as circulated.

MOTION CARRIED

- 5) Business Arising from Minutes – Ed P. noted that the sprinkler info for the OPP area has been added to the plans, and Paul added that it has been included in the price breakdown. Kriss is working on the RFP for the counter, workroom and office space. Local office suppliers and cabinet makers will have an opportunity to quote on it, and it should be ready to go out by next Wednesday.
- 6) Tender Results –

It was moved by Randy Pettapiece, seconded by Pat Berfelz THAT this committee proceed ‘in camera’ at 1:10 p.m. to address a matter pertaining to security of the property of the municipality or local board, personal matters about an identifiable individual, including municipal or local board employees, and the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.

MOTION CARRIED

It was moved by Mert Schneider, seconded by Randy Pettapiece THAT the ‘in camera session’ is now adjourned at 2:35 p.m. and the Administration Building Committee reconvenes into regular open meeting.

MOTION CARRIED

Mert asked about salvaging of building materials. Steve noted that we will be re-using some items and some will go to auction. Steve was asked to contact Carl Subject regarding a scrap metal bin.

There was discussion regarding a colour scheme for the building. Steve mentioned that we could work with the sub-trades on suggestions.

It was moved by Randy Pettapiece, seconded by Fran Hale THAT the Administration Building Committee recommends that Council approve the hiring of Harry Huberts to discuss a colour scheme for the Administration Building.

MOTION CARRIED

It was moved by Steve Hardie, seconded by Pat Berfelz THAT the Administration Building Committee recommends that Council approve the concept of running the Kingspan panels all the way around the Administration Building.

MOTION CARRIED

- 7) Networking, Telephone & Security Lead – There was discussion regarding having one person deal with all the computer, phone and security system hook ups for the building once renovations/construction is done.

It was moved by Fran Hale, seconded by Steve Hardie THAT the Technology Services Coordinator be the lead to bring computer, phone and security system options to this committee for consideration.

MOTION CARRIED

- 8) Designated Substances Assessment – Information was provided, and of the 2 firms we consulted on completing the assessment, MTE was chosen. They have already taken 57 samples back to their lab for analysis. We expect to get a report by late Friday or early Monday. The cost for the assessment is \$4,700.00, and depending on the findings, cost of dealing with any problem areas would be extra.

- 9) Other – Joel spoke on the possibility of deferring OPP costs for their portion of the building renovations to the next fiscal year. He doesn't believe this will happen. The municipality's contract states they have to provide a facility. The feeling of the committee is that the municipality is willing to give more space to the OPP providing they pay for the renovations. Joel is still hopeful we can come to some agreement.

- 10) Announcements – Next meeting was set for Monday, June 28th @ 6:30 p.m. A recommendation will be prepared for Council.

It was moved by Mert Schneider, seconded by Randy Pettapiece THAT the meeting be adjourned at 3:05 p.m.

MOTION CARRIED

Chairperson – **Bob Martin**

Date

Recording Secretary – **Kate Docker**

Date