

LISTOWEL FIRE STATION COMMITTEE MINUTES
MONDAY, JULY 27, 2009
4:00 p.m. at the Municipal Office, Committee Room

Attendance: Doug Kellum, Ed Smith, Ken Rea, Ed Hollinger, Kate Docker, Julie Behrns, Pat Berfelz, Ron Coghlin, Steve Hardie

- 1) Call to order – Chair Doug Kellum called the meeting to order @ 4:05 p.m.
- 2) Additions to Agenda – None.

It was moved by Julie Behrns seconded by Ron Coghlin THAT the agenda be approved as circulated.

MOTION CARRIED

- 3) Declaration of Pecuniary Interest – None declared.
- 4) Review & Adopt July 20th Minutes –

It was moved by Ron Coghlin, seconded by Ken Rea THAT the minutes from the July 20th meeting be approved as circulated.

MOTION CARRIED

- 5) Business Arising From Minutes – None.
- 6) Delegations – None.
- 7) In Camera Session

It was moved by Julie Behrns, seconded by Ken Rea THAT this Committee proceed 'in camera' at 4:06 p.m. to address security of the property of the Municipality or local board.

MOTION CARRIED

It was moved by Ed Hollinger, seconded by Julie Behrns THAT the 'in camera' session is now adjourned at 5:03 p.m. and the Listowel Fire Station Committee reconvene into regular open meeting.

MOTION CARRIED

- 8) Fire Station Layout Review – Ed S. noted that the following changes have been made to the Design Build Criteria: the Emergency Management Room is to have a unisex washroom and a kitchenette; the floor in the fitness room is to be rubber; and, 2 flagpoles have been added. Ron asked if there is going to be a mezzanine over the equipment area and Ed replied that there is. Ed also double-checked the door height and it is 14'. The communications tower is to be put up by the company providing our communications service. Soil samples are to become the property of the municipality, otherwise an extra cost will be incurred for the tower. We may need a filtration system for the sinks depending on the amount of soap used. A fire hydrant on site is recommended for training purposes. Ed has looked into the rough costing for some of the furnishings: desks, chairs, printers, fax, copier, etc will be approx. \$35,000; moving and installation of the air compressor will be \$2,500; computer \$4,500; exhaust removal system

\$32,000 for 3 trucks; hose drying system \$20,000; kitchen \$2,500; and, traffic light changing equipment \$23,000. The total so far is \$120,000 with prices for communication equipment, server, and antennae tower not available at this time. There are still costs to be determined for things like window coverings, phone system, display cabinet, fire extinguishers, etc. Julie questioned whether it may be cheaper to buy new instead of moving some of the old items. Ed replied that most of the movable items are fairly new and have plenty of life left in them. Ron added that the interior finishes should be commercial grade and everyone was in agreement. Ed S. asked if the committee would be supportive of getting a preliminary drawing done to see if the design will work. It was felt that this is a good idea and that this would give the potential contractors something to work with. This would also allow the firefighters to do a quick review on the design. Ed was given direction to investigate the cost of having a preliminary drawing done, and asked to forward this information by email to the committee to speed up the process.

9) Other Business – Julie asked about the apparent gap in service between Palmerston and Listowel. Ed is not too concerned about it and he will review it with Julie following the meeting.

10) New Business – None.

11) Next meeting – Monday, August 10, 2009 @ 4:00 p.m. unless a special meeting is needed prior to that.

It was moved by Julie Behrns, seconded by Ken Rea THAT the meeting be adjourned at 5:40 p.m.

MOTION CARRIED

Chairperson – **Doug Kellum**

Date

Recording Secretary – **Kate Docker**

Date