

LISTOWEL FIRE STATION COMMITTEE MEETING
Monday, November 2nd, 2009
4:00p.m. Municipal Office, Committee Room

Present:	Jeff Bannerman	Staff:	Ed Smith
	Ken Rea		Kate Docker
	Doug Kellum		Steve Hardie
	Julie Behrns		Fran Hale
	Ed Hollinger		Pat Berfelz

Call to Order: Meeting called to order by Chairman, Doug Kellum.

Addition to Agenda: There were no additions. *MOVED by Julie Behrns and seconded by Jeff Bannerman to approve the agenda as circulated.*

MOTION CARRIED

Declaration of Pecuniary Interest: none

Review and Adoption of September 28, 2009 minutes: *MOVED by Ken Rea, and seconded by Jeff Bannerman that the minutes of the September 28, 2009 meeting be approved as circulated.*

MOTION CARRIED

Business Arising from Minutes: none

Delegations: none

Review RFP's and Make recommendation for Council: A total of 7 RFP's were received. They all went to the consultant where we were asked to shortlist to just the ones that met our RFP requirements. The consultant then reviewed the 4 that did so – Gateman & Malloy, Sierra, Ernewein and Frey. All were deemed to be capable of supplying the building that we need. It was narrowed down further to Ernewein and Frey which were very close in their prices. The other 5 bidders were reviewed as to why they fell short - they all listed as options with extra cost over their base price items that were to be included in the proposal. Frey's proposed a steel building with ICF on the Admin. side, wooden roof trusses and steel studs on the interior walls (Admin. side). Ernewein's proposed a solid steel building with wood studs on the interior walls (Admin. side) There was discussion regarding the GST included in the pricing, which still puts us within budget. Frey's listed as options more items that would be at extra cost than Ernewein's. The process is to accept 1 tender and have the Chief negotiate with that company to firm up the proposal. There was discussion as to how the resolution should read and whether or not to include a dollar amount. The final agreement including negotiated items should be brought back to Council for their approval. The successful bidder will need at least one week for a building permit so we have time for Ed S. to fine tune the RFP with the intent to bring a by-law to Council next Monday. Donegan's could start stripping the land and taking the building down in the meantime. Both companies would use local trades and sub-contractors. The general consensus of the committee was that Ernewein's proposal had several definite advantages. Ed S. was asked for his opinion on which proposal to choose. Ed responded that he could work with either company and would have no problem if Ernewein was chosen.

It was moved by Ken Rea, seconded by Jeff Bannerman THAT the Listowel Fire Station Committee accepts the RFP from John Ernewein Ltd. at a proposed price of \$1,677,000.00, and further that Fire Chief Ed Smith finalize the agreement, to be brought back to the Nov. 9th Council meeting.

MOTION CARRIED

It was noted that Doug Kellum will make the presentation to Council as Chair of this committee and that press will be directed to go to him for comment.

In Camera: Not needed.

Other Business: none

New Business: none

Adjournment and Next Meeting Date: A tentative date of Mon. Nov. 9th @ 4:00 p.m. was set and will be confirmed. *MOVED by Julie Behrns and seconded by Ken Rea to adjourn the meeting at 5:17 pm..*

MOTION CARRIED

Chair – Doug Kellum

Date of Signature

Recording- Kate Docker

Date of Signature