

LISTOWEL FIRE STATION COMMITTEE MEETING
Friday, November 27th, 2009
4:00p.m. Municipal Office, Committee Room

Present:	Jeff Bannerman	Staff:	Ed Smith
	Ken Rea		Kate Docker
	Doug Kellum		Steve Hardie
	Julie Behrns		Fran Hale
	Ron Coghlin		
Guest:	Trevor Reading		

Call to Order: Meeting called to order by Chairman, Doug Kellum.

Addition to Agenda: There were no additions.

It was moved by Ron Coghlin and seconded by Julie Behrns to approve the agenda as presented.

MOTION CARRIED

Review of Contract with John Ernewein Ltd.: Ed Smith reported that Bruce Potter from BM Ross reviewed the contract/RFP and had no issues. The Standard Construction document was added. The price has changed to include the in floor heating and all the changes were made, and is ready to go to Council.

Trevor reviewed the changes: page 11 – office area extended called for 4 GFI receptacles; page 13 – floor drain in the kitchen added; page 15 – the storz fitting has been changed to a 4” from a 2 ½ “, and the fire hydrant main will be 6” instead of 4”; page 16 – items needed to place in floor heating in office area added; page 18 – 3 doors to the apparatus bays to have electronic entry system; page 19 – the intercom master station moved to the reception area from the apparatus bay area.

No direction was given from BM Ross as to dealing with the payment terms as they left it up to the municipality to decide who controls it. Trevor stated that Ernewein would prefer a 10% deposit dated Jan. 5th, followed by the next payment being based on a determination of completion on Jan. 31st. An amount equal to 10% of each payment will be held back for 30 days after project completion. Fran has the bond and insurance information and will make copies of same. The preference of this committee is to have invoices approved by representatives chosen from this committee, followed by Council signing off on them.

It was moved by Julie Behrns, seconded by Jeff Bannerman THAT Ed Smith and Doug Kellum act as representatives of the Listowel Fire Station Committee to deal with progress payments as they are received, with Ron Coghlin being an alternate.

MOTION CARRIED

Samples of the brick and trim colours (grey and charcoal) were circulated for the committees review. The roof will be white. The brick will go all the way up the wall on the administration side instead of part way up. Trevor noted that Ernewein’s will donate the light for the entrance way.

It was moved by Jeff Bannerman, seconded by Ken Rea THAT the contract with John Ernewein Ltd. be accepted for the construction of the Listowel Fire Station and therefore forwarded to Council for signing.

MOTION CARRIED

Trevor reported that the permit is expected to be issued Tuesday with concrete work starting Wednesday. Services should be in by Dec. 18th and all foundation work should be done by Christmas. Final project completion should be the end of June.

Details of Sod Turning: This has been confirmed with John Wilkinson and Gary Schellenberger for Dec. 11th @ 10:30 a.m. Kate was asked to make sure the press is in attendance (Andrew and Shelley). Julie noted that we need to work with the County on dates for the Hilpert Bridge and Community Futures photo ops.

Other Business: none

Adjournment and Next Meeting Date: The next meeting was set for Mon. Dec .14th @ 4:00 p.m.

It was moved by Steve Hardie and seconded by Ken Rea to adjourn the meeting at 4:51 pm.

MOTION CARRIED

Chair – Doug Kellum

Date of Signature

Recording- Kate Docker

Date of Signature