

LISTOWEL FIRE STATION COMMITTEE MEETING
Monday, Sept. 28th, 2009
4:00p.m. Municipal Office, Committee Room

Present:	Jeff Bannerman	Staff:	Ed Smith
	Ken Rea		Kate Docker
	Doug Kellum		Steve Hardie
	Julie Behrns		
	Ed Hollinger		

Call to Order: Meeting called to order by Chairman, Doug Kellum.

Addition to Agenda: There were no additions. *MOVED by Julie Behrns and seconded by Ken Rea to approve the agenda as circulated.*

MOTION CARRIED

Declaration of Pecuniary Interest: none

Review and Adoption of September 14, 2009 minutes: *MOVED by Ed Hollinger, and seconded by Jeff Bannerman that the minutes of the September 14, 2009 meeting be approved as circulated.*

MOTION CARRIED

Business Arising from Minutes: none

Delegations: none

In Camera : No in camera session is required as the property chosen has been made public. A copy of the letter sent to local residents was circulated.

Other Business: The purchase of land deal has closed with the changes noted at the last meeting. Ed S. has worked with Harry on the agreement and the Wellington St. access. The storage building can be left for the winter if we need it. The plan would be to move it 20' to the south and we will still have room to build. Harry will then remove it when we no longer need it as part of the agreement.

A revised floor plan was reviewed and it was noted that there is a hydro pole on Wallace S. that would block the bays, so flipping the design was recommended. Any future expansion of the building could be to the back, not the side. The Emergency Management Centre was cut due to space limitations but the Training Room can be used for both purposes. A secondary command centre can be built into the Rec. Complex and/or Admin. Building and this will be mentioned to those committees to consider.

Ed S. noted that the firefighter's comments were positive and the design was well received for the most part. Digital signage and glass in outer doors was discussed. There will be ample parking at the sides of the building and front and back of the administration side. Location of and access to the washrooms needs more consideration.

The RFP needs to be sent out asap. It will go to Council on Oct. 5th and with Council's blessing, it can go out the next day. Ed S. will go ahead and get the changes made as discussed. A copy of the final drawing will be emailed to the committee.

Council will be asked tonight for the financial commitment to carry on with NA Engineering for parts 2 & 3 of this project.

There are no issues with the Building Dept. and no SWM is required for this property. Services will not be an issue. Council will be approached about waiving development charges and building permit fees.

New Business: none

Adjournment and Next Meeting Date: Doug will work with Ed S. and Kate to set up the next meeting date. The Oct. 19th meeting was cancelled as there is no point meeting until the proposals come back in. The committee will be notified of the date once it is picked.

MOVED by Ken Rea and seconded by Julie Behrns to adjourn the meeting at 4:52 pm..

MOTION CARRIED

Chair – Doug Kellum

Date of Signature

Recording- Kate Docker

Date of Signature