

LISTOWEL FIRE STATION COMMITTEE MINUTES
August 10, 2009
4:00 PM at the Municipal Office, Committee Room

Present: Doug Kellum
Jeff Bannerman
Ken Rea
Ed Hollinger
Julie Behrns
Ron Coghlin

Staff: Ed Smith
Frances Hale
Pat Berfelz
Janny Elg

Regrets: Steve Hardie

Call to Order: Chairman Doug Kellum called the meeting to order at 4:05pm.

Additions to Agenda: none

MOVED by Ron Coghlin and seconded by Jeff Bannerman that the agenda be approved as circulated.

MOTION CARRIED.

Declaration of Pecuniary Interest: none

Review & Adoption of July 27th Minutes: Ed Smith noted that the filtration system would be required for soap from washing trucks not from sinks.

MOVED by Julie Behrns and seconded by Ed Hollinger that the minutes of the July 27th, 2009 meeting be approved as amended.

MOTION CARRIED.

Business Arising from Minutes: Julie Behrns asked that “the gap in service” for Wallace residents to be explained to the Committee. See map attached. The diamonds represent a 10 minute response from the North Perth Fire Stations. There is a minor overlap in areas covered by the Listowel and Atwood stations. West Perth and Perth East’s coverage areas indicators are estimates only. Fire Chief Ed Smith confirmed that there really isn’t a gap in service, but really a minor gap in 10 minute response. He anticipates that with traffic light changers, there will be only minor delays if a new station is moved to properties being investigated in the South.

Doug Kellum asked for comments with respect to the proposal from NA Engineering Associates Inc. for consulting services for a design build proposal for a new fire station. Single sourcing has been suggested because of time, availability and expertise limitations. NA Engineering Associates Inc. has been involved in the building and renovating of other fire halls. Julie Behrns asked that a reference check be performed on NA Engineering Associates Inc.

MOVED by Julie Behrns and seconded by Ken Rea that the Listowel Fire Station Committee recommends that due to timing and expertise that North Perth Council retains NA Engineering Associates Inc. to provide consulting services for a Design Build proposal for the new fire station (see attached).

MOTION CARRIED.

Delegations: none

In Camera Session:

MOVED by Ed Hollinger and seconded by Ron Coghlin THAT this Committee proceed ‘in camera’ at 4:25 p.m. to address security of property of the Municipality of local board.

MOTION CARRIED.

MOVED by Jeff Bannerman and seconded by Ken Rea THAT the 'in camera' session is now adjourned at 5:17 p.m. and the Listowel Fire Station Committee reconvene into regular open session.

MOTION CARRIED.

Preliminary Drawing Update: Fire Chief Ed Smith met with Brad Miller of NA Engineering Associates Inc. to discuss design criteria. NA Engineering will prepare drawings within 2 weeks.

Fire Chief Smith was advised that a 150ft communications tower with an approximate cost of \$100,000 will be required for the new hall.

Chief Smith, Frances Hale and Christel Hollinger will work on JEPP application if the EOC is to be located inside the fire station. Funding may be available for wiring for wireless and phone, as well as on site generator. Grant application is due October/November.

Other Business: none

New Business: none

Announcements and adjournment: The next meeting will be held on August 18, 2009 at 4:00 p.m. at the Municipal Office, Committee Room.

MOVED by Julie Behrns and seconded by Ron Coghlin that the meeting be adjourned at 5:27.

MOTION CARRIED.

Chair – Doug Kellum

Date of Signature

Recording Secretary- Janny Elg

Date of Signature