

**NORTH PERTH RECREATION COMPLEX
COMMITTEE MINUTES
Thursday, May 27th, 2010
7:00 p.m. at the Municipal Office, Council Chambers**

Attendance: Heather Horn, Lloyd Martin, Paul Horn, John Verwey, Sherri Coombs, Ed Hollinger, Steve Hardie, Kate Docker, Fran Hale, Russ Danbrook, Bill Woods, Steve Wolfe, Myca Bateman, Judy Givens
Guest: Fred Galloway

- 1) Call to order – Chair Paul Horn called the meeting to order @ 7:05 p.m.
- 2) Additions to Agenda – None.

It was moved by Lloyd Martin, seconded by John Verwey THAT the agenda be approved as circulated.

MOTION CARRIED

- 3) Declaration of Pecuniary Interest – None.
- 4) Review & Adopt Minutes –

It was moved by Heather Horn, seconded by Sherri Coombs THAT the minutes from the May 12th meeting be approved as circulated.

MOTION CARRIED

- 5) Delegation – None.
- 6) Fred Galloway – Three revised designs were reviewed (phases). There was discussion regarding additional costs by phasing and that prices are higher now due to demand of multiple infrastructure projects on the go. This may change after March 2011. Market volume is the main consideration for an indoor pool. If a pool is taken out of the equation, it may affect the fundraising efforts. Fred pointed out that the best way to run a pool is through a membership model (YMCA). Expectations are higher in all aspects of new facilities being built. The municipality may not be able to offer other services if a pool is deemed to be a priority. It is challenging to close outdoor pools. Fred feels we have set a very aggressive fundraising target – we may want to scale it back in the hope of exceeding a lower target. Public will want to know the timeline of the phasing. There is no external funding for the next couple of years but there may be down the road a bit. The next step is to be determined.
- 7) Public Open Houses - There was discussion regarding when and where to hold the public open houses. It may be July or August until we are ready. It is important for industry that we be ready by September so any support can be included in their 2011 budget processes.
- 8) Media Release – We have told the public that the open houses would be in the spring so we need to let them know what's going on. We should be publicizing that we have 2/3rds support for the complex and what the preferences are for the top 3 components. It was noted that the survey results should be distributed to Council and the various committees. Fred will

consolidate the results in a report. Sherri will work on the press release with her committee.

- 9) Sub-Committee Reports – Heather’s committee has met twice since Fred was here last. Until they know what Phase 1 is, there is not much they can do. They have met with the Building Committee and are looking at alternate revenue streams if the design includes the field house option. They are also looking at concession revenue.
- Russ’ committee feels confident that flexibility can be built into a facility. The field house would consist of a non-cement floor, which could be AstroTurf or sand. Phase 1 would be a single ice pad with related amenities, Phase 2 would be the field house, and Phase 3 would be a pool. They feel they are ready to move forward with hiring someone to do the concept drawings. Then we can show the public what we’re looking at. This would include the whole plan, not just Phase 1. We need to get Council’s support to go to an RFP. This will cost approx. \$25,000.00 and could take up to a month so it is crucial we get going. This committee feels we need to start with the big picture and cut back if needed based on the cost instead of starting out small. There is some concern that we still don’t have Council’s approval to build a complex.

It was moved by Russ Danbrook, seconded by Lloyd Martin THAT the North Perth Recreation Complex Committee requests Council approval to proceed by way of the Procurement By-law to put to tender for a Project Manager to produce design drawings and illustrations for a recreation complex, and further that we direct our consultant to prepare the proposal documents.

MOTION CARRIED

Bill Woods was elected vice-chair of the Building Committee at the last meeting and will represent the committee in Russ’ absence. There was discussion regarding the possibility of any green initiative grant money, and Fred feels there are some limited funds available.

Sherri’s committee has not met but has been conversing with Fred via email. Lloyd’s committee met last week and they feel strongly that they need to have the professional fundraiser in place by September. This matter needs to be addressed asap. It was noted that we should send out an RFP to have fundraisers bring to us their options. This may be a hard sell to Council. We are under a tight time line: June 14th – resolution going to Council; June 21st – RFP’s go out; July 5th – RFP’s returned; July 8th – give direction to the applicant to proceed; Aug. 12th – have the drawings in our hands, followed by Open Houses. The feeling is that this could turn into an election issue.

It was moved by Lloyd Martin, seconded by John Verwey THAT the North Perth Recreation Complex Committee gives the Chair Paul Horn approval to request a recorded vote at Council as needed regarding the recreation complex.

MOTION CARRIED

- 10) Other Business – The parameters of this project have changed as the project has evolved and Steve was asked to discuss with Fred how this relates to the original scope that he signed on for.

11) Announcements and adjournment – The next meeting will be Wed. June 23rd
@ 7:00 p.m. at the former Wallace Township Administration Building.

*It was moved by Sheri Coombs, seconded by Lloyd Martin THAT the meeting
be adjourned at 8:55 p.m.*

MOTION CARRIED

Chairperson – **Paul Horn**

Date

Recording Secretary – **Kate Docker**

Date