

## How you can help

- Help keep our facilities clean. Put garbage into receptacles.
- Remember to respect property, materials and equipment when using services or participating in programs at our facilities, parks and trails.
- Report such items as graffiti, broken glass or burnt out lights in any Municipal facility or park.
- Report vandalism such as a park bench in need of repair or playground equipment that has been tampered with.
- Report activities such as verbal assaults, threats/aggression, physical harm, alcohol consumption, theft and harassment.



Respect & Responsibility



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**Municipality of North Perth**

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**[www.northperth.ca](http://www.northperth.ca)**

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The RZone has been adapted with permission from the Town of Oakville



For more information  
Visit [www.northperth.ca](http://www.northperth.ca)

## What is the RZone?

The RZone is an operating procedure that identifies a code of conduct which applies to all Municipal of North Perth buildings, facilities, programs, parks and trails. The RZone procedure enforces a set of expectations around violence, vandalism and inappropriate behaviour for participants and the general public.

## What does the RZone mean?

The “R” in the RZone logo stands for **Respect and Responsibility**. Respect for Yourself; Respect for Others; and Responsibility for your Actions. The logo will serve as a reminder to staff and the public that the operating procedure is in effect and applies to everyone: participants, visitors, residents, employees, etc. The “R” in the RZone logo stands .

## Goal

The goal of the Rzone operating procedure is to promote a positive, safe and supportive environment in all Municipal buildings, facilities, programs, parks and trails.

## Q Does the Rzone only apply to sports organizations?

**A** No. The Rzone operating procedure applies to all community organizations and individuals using Municipality of North Perth buildings, facilities, programs, parks and trails.

## Q What type of incidents should or can be reported?

**A** All forms of violence, vandalism or inappropriate behavior are unacceptable on Municipal properties in facilities or programs. Incidents involving the following should be reported. For a complete description, please refer to the procedural document on the Municipal website at [www.northperth.ca](http://www.northperth.ca).

- Verbal assault
- Vandalism
- Theft
- Harrassment
- Threats/aggression
- Physical assault/harm
- Use of alcohol/drugs

## Q If a situation occurs, how quickly should it be reported?

**A** For best and timely resolutions, incidents should be reported within 24 hours .

## Q How and to whom should an incident be reported?

**A** If you are involved in or witness a situation at a Municipal “indoor” facility, you can report it to a staff member. He/she, with your assistance, will complete the report. If the situation occurs at an “outdoor” facility where staff is not available and involves a community organization, that organization should be informed directly and an incident report should be completed on-line at [www.northperth.ca](http://www.northperth.ca)

## Q If I report an incident, will it be kept confidential?

**A** Yes, in accordance with the regulations in the *Municipal Freedom of Information and Protection of Privacy Act*.

## Q What happens once a report has been made?

**A** Whether reported in person, through an organization or on-line, the report will be logged by Municipal staff and will either be dealt with directly by the Municipality or forwarded on to the appropriate group/organization for follow up.

## Q Will the Municipality follow up on every incident?

**A** The intent of the RZone procedure is that each organization takes responsibility for situations created by; or that affect their participants in co-operation with the Municipality. In some cases, it will be the community group or organization.

## Q What are some of the consequences that may occur?

**A** Each report will be reviewed on an individual basis. The nature and degree of discipline will be determined by the severity of the situation.

## Questions?

If you have additional questions, you can review the RZone operating procedure document online at [www.northperth.ca](http://www.northperth.ca)

