

APPENDIX A: COVID-19 Return to Play/Return to Operation Safety Plan



Municipality of North Perth

Return to Play | Return to Operation COVID-19 Safety Plan

Purpose | To provide user groups, organizations, businesses and service clubs who utilize the Municipality of North Perth's facilities with a template and instructions to prepare and submit their respective 'Return to Play | Return to Operation' Plan. Municipal approval prior to commencing operation at our facilities is required.

Background

Our community is fortunate to benefit from many volunteer driven community organizations, sport organizations and service clubs who provide social and recreational options for our residents.

The following form is for you to provide your plan for how users in your group will be kept safe during the COVID-19 Pandemic. It is the responsibility of the holder of the rental contract to comply with all rules with respect to the use of a recreation facility set out by the Province of Ontario relating to COVID-19. While the Municipality of North Perth has put in place preventative measures to reduce the spread of COVID-19, the Municipality cannot guarantee that you and/or your participants will not become infected with COVID-19, or any other virus.

Our community organizations who utilize Municipal facilities will be required to provide for the Municipality's comment and approval of your '**Return to Play or Operation Plan**' (**Plan**). This will be reviewed and approved by the respective facility Department Head. The COVID-19 pandemic is ever-evolving. This plan may require review and changes.

The following plan has been developed as a resource and guide for the details and intended to assist renters to develop a COVID-19 Safety plan with respect to use of a facility for recreation purposes. Municipal staff are available as a resource to assist your organizations as you develop your Plan. Your respective Provincial or National organizations may have provided you with Guideline documents that should be used as a resource when developing your Plan.

Other resources that may be helpful to your organization include but are not limited to:

- **Huron Perth Public Health** | Provides many 'Guideline' documents
<https://www.hpph.ca/en/news/coronavirus-covid19-update.aspx>
- **Provincial Health Services Authority (PHSA)** | <http://www.phsa.ca/>
- **Ontario Recreation Facilities Association** | <https://www.orfa.com/>
- **Parks and Recreation Ontario** | <https://www.prontario.org/>
- **Any provincial or regional organization guidelines**

As our facility re-opening plans progress, we will communicate with you regarding Provincial, Public Health or Municipal directives that may impact your organization (i.e. reduced room or capacity; participant screening, etc.).

What is Required

The following is to be provided to the Municipality of North Perth for approval prior to your organization commencing operation in any Municipal facility.

1. Completed **Return to Play | Return to Operation Plan** (using this template)
2. **Resources or documents** provided by your **Provincial or National** organizations that you are using or adopting as Guidelines.

Return to Play | Return to Operation COVID-19 Safety Plan

Disclaimer: This is considered a minimum safety standard and the Municipality of North Perth does not guarantee the safety of all participants and will not be held liable if injury or illness occurs.

Organization Name	
Contact Name	
Email	
Phone	
Date Submitted	

1. **Physical Distancing** | Outline or detail the directives your organization is going to implement to ensure physical distancing during your program, meetings or events.

ANSWER: (bullet points are fine)

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2. **Cleaning & Sanitization** | Outline or detail the directives your organization is going to implement to ensure cleaning & sanitization during your program, meetings or events.

ANSWER: (bullet points are fine)

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3. **Public Health Directives** | Outline or detail the directives your organization is going to implement to ensure Public Health directives during your program, meetings or events.

ANSWER: (bullet points are fine)

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4. **Return to Plan or Return to Operation Specific to your Organization** | Outline or detail the directives your organization is going to implement specific to your respective Provincial and/or National Return to Play or Return to Operation Guidelines (i.e. provincial Sport organizations, Lions Club of Canada).

ANSWER: (bullet points are fine)

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5. **Proposed Signage** | Detail any proposed signage that your organization will require.

ANSWER: (bullet points are fine)

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6. **PPE** | Describe what Personal Protective Equipment (PPE) is going to be utilized by your organization for their operation and when will it be utilized.

ANSWER: (bullet points are fine)

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7. **Interaction with Municipal staff** | Describe any interaction with Municipal staff members that will be outside of normal support (i.e. room setup, answer questions, event assistance).

ANSWER: (bullet points are fine)

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8. **Resources Included** | Please provide a copy of any Guideline documents provided by your respective Provincial or National organizations. Highlight the guidelines your organization is implementing and/or include in the respective sections on this template.

The following document(s) are attached/linked:

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9. **Other** | Provide any other directives or notes your organization will implement to mitigate COVID-19 transmission that don't fit in the categories above.

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10. Questions | Clarification | Return Form/Documents to:

Nicole Johnston 519-292-2054 njohnston@northperth.ca
Amy Gangl | 519-292-2056| agangl@northperth.ca

11. Compliance

Failure to follow the rules and conditions of use will result in immediate removal of a participant from a program and will result in the cancellation of the ice contract between the user and the City. Refunds will not be provided to the contract holder.

I _____ agree to and acknowledge the above Return to Play/Return to Operation COVID-19 Safety Plan and my responsibility as the contract holder to share and abide by those conditions.

Contact Signature	
Date	
Date Approved	
Approved by	