



## COUNCIL REPORT

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**From:** Frances Hale, Director of Finance/Treasurer  
**Date:** Monday, October-25-21  
**Subject:** 2021 Project Budget Comparison Report – 3rd Quarter

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**Background:**

Department Heads have reviewed and commented on Project for their Department as of the end of September 30<sup>th</sup>, 2021. Becky Belfour, Deputy-Treasurer/Asset Management Specialist, has compiled the financial data and Department Head comments at a high level for Council review.

**Comments:**

Related pandemic impacts have continued to result in delayed/deferred project work and purchases.

**Financial Implications:** *(Include amounts and funding source)*

Currently, 63.6% of the project budget remains unspent at the end of the third quarter. There are a number of completed projects waiting for final payment certificates and engineering invoicing.

**Recommendation:**

THAT:

The Council of the Municipality of North Perth receive the 2021 Project Budget Comparison Report – 3<sup>rd</sup> Quarter as presented for information.

**Reference Material Attached:**

2021 Project Budget Comparison Report – 3<sup>rd</sup> Quarter

**Corporate Strategic Plan:**

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Vision, Mission, and Strategic Plan.

**Report Prepared by:** Frances Hale, Director of Finance/Treasurer

**Reviewed by:** Kriss Snell, CAO

Thursday, October-21-21

Frances Hale, Director of Finance/Treasurer

# 2021 Project Budget Comparison Report - 3rd Quarter

2021-10-21

		2021	2021	
		ESTIMATED	EXPENDITURES	
DEPT	PROJECTS	EXPENDITURES		NOTES
Administration				
02-3110	Carryover - Northeast Master Plan	\$ 10,000.00	76,966.17	Consultant has been selected to assist with project business plan
02-1110	Carryover - Community-Wide GHG Emission Reduction Plan	\$ 34,500.00	28,625.33	On track
02-1172	Carryover - Pay Compensation Review (Market Stu	\$ 3,000.00	3,561.60	Finalized
02-1195	Carryover - Community Safety and Well-Being Plan	\$ 60,000.00	15,217.52	In process
02-1271	Carryover - RED Commercial Façade Improvemen	\$ 149,907.00	51,538.90	On track
02-1193	Carryover - Elma Logan Development Social Spac	\$ 15,000.00	1,370.25	On track
02-1196	Council Dashboard	\$ 15,000.00	-	
02-1173	Organizational Review	\$ 10,000.00	-	
02-1121	HR Strategy & Retention Plan	\$ 40,000.00	-	Research has been done by staff
<b>Admin Total</b>		<b>\$ 337,407.00</b>	<b>\$ 177,279.77</b>	
Daycare				
02-6202	Carry-over - St Marys EarlyON Program	55,944.00	22,888.19	
<b>Daycare Total</b>		<b>\$ 55,944.00</b>	<b>\$ 22,888.19</b>	
Finance				
02-1712	IT Corporate Upgrades	\$ 70,000.00	-	VMWare and N-Able RMM completed
02-1783	Budgeting/MMS Software	\$ 200,000.00	58,331.37	Budget/MMS Software Underway
02-1780	IT Governance and Modernization (Annual)	\$ 250,000.00	6,206.34	September/October for presentation to Committee/Council
02-1782	CARRYOVER - Asset Management Plan - Next St	\$ 60,000.00	42,830.28	In process
02-1713	Asset Management - GIS Support	\$ 39,000.00	1,290.90	Working with Public Works
02-1711	IT Communications Building	\$ 20,000.00	-	IT is contacting stakeholders
02-1790	Development Charges Update	\$ 15,000.00	-	Review will be tendered after NEMP Bus.Plan received for area detail
<b>Finance Total</b>		<b>\$ 654,000.00</b>	<b>\$ 108,658.89</b>	
Library				
	CARRY OVER -Listowel Library Masonry Repairs	\$ 19,000.00	-	Continuing investigation by staff
02-6514	CARRYOVER - North Perth Library and Communit	\$ 35,000.00	80	Working with partners on this work - payments expected

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<b>Library Total</b>		\$ 54,000.00	\$ -	
Fire				
02-2101	CARRY OVER - Replacement of Fire Apparatus	\$ 575,000.00	1,501,484.49	2019 Budget for two pumpers and one tanker complete
02-2109	Additional Emergency Radio Operation Channel	\$ 50,000.00	-	
<b>Fire Total</b>		\$ 625,000.00	\$ 1,501,484.49	
Water				
02-4414	Water Meter Replacement and Automated Meter R	\$ -	-	Consultant has been selected to assist with project work
<b>Water Total</b>		\$ -	\$ -	
WWTP				
02-4181	Hydraulic re-rating of Wastewater Treatment Plant	\$ 181,500.00	165,291.17	In process
02-4141	Auger/Grinder Replacement at Septage Receiving	\$ 69,000.00	67,385.47	Completed
02-4110	Paving - WWTP Driveway	\$ 60,000.00	56,668.11	Completed
02-4193	Air Release Valve Replacement	\$ 60,000.00	-	Hoping to have in place yet this year
02-4190	Aeration Tank Rehabilitation	\$ 70,000.00	19,286.83	Will be completed by end of year
02-4414	Water Meter Replacement	\$ -	-	
02-4110	WWTP - Roof repairs	\$ 45,000.00	-	Will be completed by end of year
02-4104	Infiltration Study Recommendations	\$ 180,000.00	-	Invoice in October
<b>WWTP Total</b>		\$ 665,500.00	\$ 308,631.58	
Landfill				
02-4820	Landfill Loading Dock	\$ 7,500.00	4,488.63	Completed
<b>Landfill Total</b>		\$ 7,500.00	\$ 4,488.63	
Roads and Drainage				
02-4500	CARRYOVER - Storm Water Levy Master Plan	\$ 151,000.00	10,975.92	Project underway, Master Plan Process initiated
02-3008	CARRYOVER - Transportation Master Plan & Traff	\$ 149,000.00	81 35,590.42	In process, draft Transportation Master Plan in December 2021. Core 1way block trial in place.

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02-3113	CARRYOVER - 911 Sign Installation	\$ 35,000.00	10,971.88	Project substantially complete
02-3193	Atwood Servicing Upgrades	\$ 4,538,000.00	9,047.98	Ongoing consultation with MTO continues, water reservoir project planned in 2021. Reservoir project out for tender.
02-3104	CARRYOVER - Listowel Core Infrastructure Upgra	\$ 65,000.00		
02-3101	NEMP - Walton and Davidson Pump Station	\$ 4,800,000.00		Final Design in draft. Tender preparation in November.
02-3224	CARRYOVER - Line 84 Reconstruction	\$ 2,719,200.00	1,987,916.58	Complete, in warranty phase
02-3019	CARRY -OVER Ongoing Re-construction Rd 140	\$ 250,000.00		Completed
02-3109	CARRY OVER - Albert Storm Trunk	\$ 1,208,900.00	764,030.14	Substantially complete in warranty phase
02-3011	Pedestrian Crossovers	\$ 109,000.00	48,527.85	Design of Argyle to MTO in July, Krotz construction August +3 additional crossings. Inkerman tentative for 2021.
02-3429/3	Bridge and Culvert	\$ 471,832.00	99,190.32	substantially complete
02-3003	Asphalt Resurfacing (Pavement Preservation)	\$ 816,000.00	633,836.89	Work substantially complete under contracts
02-3020	Sidewalk Construction	\$ 72,000.00	-	Construction in July through October
02-3710	Fleet Purchases - Public Works	\$ 753,000.00	644,132.29	Compactor paid in July - \$206,742.58 remains, backhoe purchased, 1 ton to be deferred to 2022.
<b>Roads and Drainage Total</b>		<b>\$ 16,137,932.00</b>	<b>\$ 4,244,220.27</b>	
Cemetery				
02-5580	CARRYFORWARD - New Columbarium installation	\$ 56,000.00	53,870.56	Completed: installed June 2021
	CARRYFORWARD - Cemetery Signage/Privacy F	\$ 14,000.00		In progress
<b>Cemetery Total</b>		<b>\$ 70,000.00</b>	<b>\$ 53,870.56</b>	
Recreation				
02-7508	CARRY OVER - Memorial Park Fence	\$ 9,400.00	9,565.44	budgeted portion of fence completed
02-7513	CARRY-OVER LMA Demolition and Redevelopme	\$ 240,000.00	204,749.64	project completed
02-7591	CARRY-OVER JBS & JBN Ball Light Tower Replac	\$ 383,705.00	323,610.32	project completed
02-7800	CARRY-OVER Trail Development and Maintenance	\$ 38,000.00	-	grant approval has been obtained and work will commence soon
02-7596	CARRY-OVER Robert Mathers Park Enhancemen	\$ 15,000.00	82 -	price of lumber delayed project but will begin soon

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02-7301	CARRY-OVER EMCC Refurbishment/Renovation	\$ 34,736.00	-	funding not received, will work with library on future plan
02-7595	CARRY-OVER Supply and Delivery of 2 new Ice R	\$ 182,160.00	165,570.00	Olympias have been delivered and are in use
02-1180	Atwood Cenotaph Refurbishment - Phase 2	\$ 54,000.00	4,250.30	architect drawings underway
02-7014	Fleet & Equipment - Recreation	\$ 120,000.00	987.05	vehicles anticipated arrival in January 2022
02-7220	Elma Logan and Wallace Arena Lighting	\$ 79,000.00	31,605.00	project is complete, rebate is pending
02-7301	Universal Washroom for Outdoor Rink in Atwood	\$ 30,000.00	-	project is no longer required
02-7503	Aquatic Facility Drawings	\$ 50,000.00	-	requires council direction on indoor or outdoor pool
02-7582	Listowel Partial Dam Removal	\$ 100,000.00	84,935.14	project has been completed
02-7301	EMCC HVAC - New Furnace and AC	\$ 37,000.00	13,709.00	project is completed
02-7213	Tennis Court - asphalt recovery	\$ 10,931.06	10,931.06	Amended budget complete
<b>Recreation Total</b>		<b>\$ 1,383,932.06</b>	<b>\$ 849,912.95</b>	
<b>TOTAL</b>		<b>\$ 19,991,215.06</b>	<b>\$ 7,271,435.33</b>	

<b>CARRYOVER - PROJECT TOTALS (MONEY ALREADY COMMITTED)</b>	\$	<b>6,568,452.00</b>	\$	<b>5,311,333.63</b>
<b>PROJECT RANKING FOR 2021 TOTAL</b>	\$	<b>13,422,763.06</b>	\$	<b>1,960,101.70</b>

### Adjustments to Capital since December 9, 2020 Meeting

Roads - fleet reduced as part of review	-\$	325,000.00
Cemetery - added to cost more accurate pricing	\$	8,000.00
Cemetery - additional signage, plantings and bench part of the columbarium install	\$	5,000.00
Fire - Additional Emergency Radio Operations Channel	\$	50,000.00
Roads - Sidewalks replaced with County along 55 in Monkton	\$	27,000.00
Roads - Albert Storm Trunk	\$	71,500.00
Roads - Bridges & Culverts - Davidson St Bridge adj		
1,400,000 removed and 1,450,000 added to 2022	-\$	1,400,000.00

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Waste-Water - additional work needed to be completed	\$	21,500.00		
Tennis Court	\$	10,931.06		
<b>Total reduction in project costs due to changes</b>	<b>-\$</b>	<b>1,531,068.94</b>		